

RULE: IDAHO STATE BOARD OF EDUCATION (IDAPA 08.02.02)

16. IDAHO EDUCATOR CREDENTIAL

The State Board of Education authorizes the State Department of Education to issue certificates and endorsements to those individuals meeting the specific requirements for each area provided herein. (Idaho Code §33-1201)

Provisional Authorization Certificate

- a. School districts may receive authorization to hire an individual who is not appropriately certified without losing state funding or experiencing accreditation consequences.
- b. This authorization is valid only during the school year for which the application is received.
- c. This authorization is non-renewable and is not a permanent hiring solution.
- d. As per Code of Federal Regulation (CFR) 34.200.55 and 34.200.56, this authorization **will not** meet the federal highly qualified teacher requirements. For federal report purposes, teachers holding this authorization must be listed by the employing district as not being highly qualified.
- e. In order for an employee who was hired using this certificate to be employed again the following year, he/she **must** be enrolled in one of the following Idaho State Board of Education – approved alternate route programs as soon as practicable:
 - 1. Alternative Authorization – Teacher to New Certification
 - 2. Alternative Authorization – Content Specialist
 - 3. A computer-based alternative route

APPLICATION PROCEDURE

- a. School entities (public, private, charter, or parochial schools) **must** submit a letter of request signed by the superintendent and the chair of the local board or trustees. For private or parochial schools, the letter of request **must** be signed by two individuals with authority to sign official documents.
- b. The letter **must** contain:
 - 1. a brief statement explaining the need that prompted the request;
 - 2. a statement outlining the “good faith effort” the district made in attempting to hire someone with appropriate certification; and,
 - 3. a statement specifying the qualifications of the individual pertinent to a given position.
- c. The application letter **must** be accompanied by:
 - 1. a completed Provisional Authorization form (available at www.sde.state.id.us/certification);
 - 2. a non-refundable \$100 check or money order payable to the State Department of Education; and,

3. a completed fingerprint form, if appropriate, and a non-refundable \$40 check or money order payable to the State Department of Education.

Mail completed materials to: Teacher Certification
State Department of Education
PO Box 83720
Boise, Idaho 83720-0027